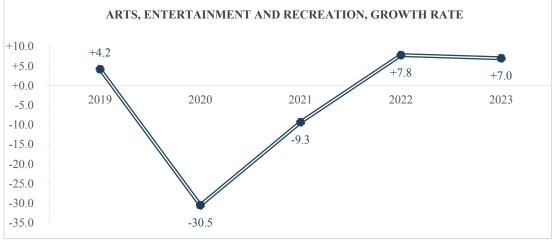
STRATEGIC OVERVIEW

I. Mission Statement

To foster a balanced and harmonious Mauritian Society through consolidation of existing pluralism, cultural heritage and cultural values while promoting the creative industry

II. Current Situation & Challenges

• The creative arts and cultural ecosystem has recorded a growth rate of 7 percent in 2023, mainly due to a strong recovery in the tourism sector and a pick-up in other economic activities.



Source: Statistics Mauritius

- The Ministry of Arts and Cultural Heritage, in collaboration with UNESCO, is developing cultural indicators to better measure and monitor the contribution of the creative arts and cultural heritage sector in the economy.
- Several national events and activities were organized during the year with the participation of some 500 artists. In 2024, a '*Bhojpuri Mahotsav*' has also been organized which was attended by some 50 local and foreign delegates.
- The Status of the Artist Act, which establishes the '*Professional in the Arts Council*', has come into operation in August 2023. The objective of the Council is, *inter alia*, to promote the status of professionals in the Arts and to enhance their social and economic status.
- A number of support measures have been put in place to transform the creative arts and cultural heritage sector into a vibrant sector. The support measures provided to the artistic community are as follows:
 - 94 projects from the artist community benefitted from financial assistance under the National Arts Fund;
 - 27 local film makers, involving around 300 artists/technicians, benefitted from financial assistance under the Film Assistance Scheme;
 - 10 artists are being mentored in the field of music under the Artist Incubator Scheme;

- books were purchased from 29 Mauritian authors and made accessible in public libraries to promote Mauritian literature;
- 4,000 books were purchased for the '*Centre de Lecture Publique et d'Animation Culturelle*' (CELPAC); and
- the National Art Gallery purchased artworks from 15 visual artists, which now form part of its National Collection.
- The National Troupe of Mauritius Ltd has been incorporated in October 2023 to manage and operate the National Troupe for the preservation and promotion of Mauritian history and cultural heritage through artistic performances and shows.
- The Intercontinental Slavery Museum has been inaugurated on 1st September 2023 and an '*Exposition de Préfiguration*' was launched on the same day. Around 11,000 visitors, including 7,500 tourists, have visited the museum since its opening.
- In the context of the preservation of the country's heritage sites, several historical monuments and national heritage sites were uplifted and restored, including the Telfair Monument at Bel Ombre, Anjalay Coopen Monument at Cottage and Ruins of World War II at Pointe du Diable. Furthermore, the Ganga Talao Spiritual Sanctuary at Grand Bassin was designated as a National Heritage Site.
- The Mauritius Society of Authors distributed royalties to 2,227 registered local copyright owners.

Key Challenges

- Development of a well-defined policy framework to unlock the potential of the creative industries, arts and cultural heritage sector to become an engine of growth and job creation
- Preservation, conservation and management of the world heritage sites and national heritage sites while addressing the impact of climate change
- Leveraging on digital technologies to enhance the safeguarding and promotion of cultural heritage, including historical documents, and museums

Strategic Direction	Enabler
Develop the creative arts and cultural heritage sector as a new pillar of the economy	 Develop and implement a long-term strategy and action plan to unlock the potential of the creative arts and cultural heritage sector, in consultation with relevant stakeholders Devise a methodology for the collection of data related to culture, creative arts and heritage
Create an enabling environment for artists and performers	 Review and expand schemes to further support artistic creations on the local and international scenes Organise cultural activities, including a yearly <i>'calendrier culturel'</i> of events Facilitate access to appropriate platforms and venues to showcase artistic performances Set up a cultural and artistic trail in the city of Port Louis

III. Strategic Direction 2024-2027

Strategic Direction	Enabler
	 Organise an annual <i>'National Artist of the Year Award'</i> to give due recognition to outstanding local artists Boost local film industry through support to local film makers
Improve efficiency and effectiveness in service delivery	 Institutional review of parastatals, bodies including public museums Restructure the Mauritius Society of Authors Upgrade facilities in existing training centres and theatres [Centre de Formation Artistique, Centre de Lecture Publique et d'Animation Culturelle (CELPAC), Serge Constantin Theatre, Pointe Canon Open Air Theatre] Revamp the CELPAC to better engage the community in culture and creativity
Preserve and promote the cultural heritage	 Develop a risk assessment and contingency plan for the World Heritage Sites and national heritage sites with mitigation measures to address impact of climate change Encourage public-private partnerships to better promote and preserve the national heritage sites, including restoration of heritage buildings Review legislation to better protect the national tangible and intangible cultural heritage
Promote Mauritius as a cultural tourism destination	 Devise a marketing strategy to promote the country's tangible and intangible heritage, in collaboration with public-private stakeholders Promote Mauritius as an artistic and cultural destination

IV. Key Deliverables and Key Performance Indicators

Outcome					
The creative arts and cultural heritage sector developed as a strong pillar of the economy					
Outcome Indicator	Actual 2023/24 (Prov.)	Target 2024/25	Target 2026/27	Target 2030	
Percentage real growth in Arts, Entertainment and Recreation Sector	7% (2023)	> 6.5%	> 6.7%	>7.0%	

Delivery Unit	Main Service	Key Performance Indicator	Actual 2023/24 (Prov.)	Target 2024/25	Actual 2025/26	Target 2026/27
Ministry of Arts and Cultural Heritage	Provision of support to local artists for the development of the creative industries	Number of artists supported under various schemes	3,525	3,600	3,700	3,800

Delivery Unit	Main Service	Key Performance Indicator	Actual 2023/24 (Prov.)	Target 2024/25	Actual 2025/26	Target 2026/27
Ministry of Arts and Cultural Heritage	Safeguard and facilitate access to documentary heritage	Construction of new building to house National Archives and National Library (% works completion)	-	15%	65%	100%
Mauritius Museums Council	Develop, maintain and promote national and specialised museums	Number of museums upgraded	-	1	1	1
National Heritage Fund	Preserve, manage and promote the national heritage	Number of historical sites/monuments restored (cumulative)	4	6	8	10
Mauritius Society of Authors (MASA)	Protect copyright/ related rights and administer copyright fees	Development of a restructuring plan for the MASA	-	April 2025	-	-

V. Human Resource & Gender Distribution

Staff in Post	Number	Male	Female
Top Management (Salary ≥ Rs 110,000)	2	50%	50%
Middle Management (Rs 47,000 ≤ Salary <rs 110,000)<="" td=""><td>40</td><td>48%</td><td>52%</td></rs>	40	48%	52%
Support (Salary <rs 47,000)<="" td=""><td>219</td><td>44%</td><td>56%</td></rs>	219	44%	56%
Overall	261	45%	55%

Source: CISD Figures – May 2024

Staff in Statutory Bodies / Public Bodies	Number	Male	Female
Mauritius Museums Council	42	69%	31%
National Heritage Fund	22	59%	41%
Aapravasi Ghat Trust Fund	44	61%	39%
Mauritius Film Development Corporation	27	48%	52%
Mauritius Society of Authors	19	47%	53%
National Library	30	43%	57%

FINANCIAL RESOURCES

Summary by Economic Categories

Summar	y by Economic Categories				Rs 000
Code	Economic Categories	2023/24 Estimates	2024/25 Estimates	2025/26 Planned	2026/27 Planned
VOTE 2	1-1: TOTAL EXPENDITURE	655,000	680,000	800,000	817,000
Recuri	ent Expenditure	492,000	529,000	527,000	528,000
20	Allowance to Minister	2,400	2,400	2,400	2,400
21	Compensation of Employees	149,500	162,000	171,000	175,000
22	Goods and Services	77,500	73,000	62,000	59,000
26	Grants	248,000	272,000	272,000	272,000
28	Other Expense	14,600	19,600	19,600	19,600
Capita	l Expenditure	163,000	151,000	273,000	289,000
26	Grants	15,000	16,000	36,000	21,000
31	Acquisition of Non-Financial Assets	148,000	135,000	237,000	268,000

Summary by Sub-Heads

Summary by Sub-Heads	Summary by Sub-Heads Rs 000				
Details	2023/24 Estimates	2024/25 Estimates	2025/26 Planned	2026/27 Planned	
Sub-Head 21-101: General	36,500	35,000	38,000	39,000	
Sub-Head 21-102: Promotion of Arts and Culture	327,000	352,000	354,000	327,000	
Sub-Head 21-103: Preservation and Promotion of Heritage	291,500	293,000	408,000	451,000	
TOTAL	655,000	680,000	800,000	817,000	

Rs 000

Sub-Head 21-101: General

Item No.	Details	2023/24 Estimates	2024/25 Estimates	2025/26 Planned	2026/27 Planned
Recurre	nt Expenditure	36,500	35,000	38,000	39,000
20	Allowance to Minister	2,400	2,400	2,400	2,400
20100	Annual Allowance	2,400	2,400	2,400	2,400
21	Compensation of Employees	32,300	31,000	34,000	35,000
21110	Personal Emoluments	28,400	27,200	30,200	31,200
.001	Basic Salary	21,000	19,100	21,900	22,800
.002	Salary Compensation	600	1,400	1,400	1,400
.004	Allowances	1,500	1,500	1,500	1,500
.005	Extra Assistance	2,400	2,400	2,400	2,400
.006	Cash in lieu of Leave	900	1,000	1,000	1,000
.009	End-of-year Bonus	2,000	1,800	2,000	2,100
21111	Other Staff Costs	3,650	3,500	3,500	3,500
.002	Travelling and Transport	3,350	3,200	3,200	3,200
.100	Overtime	200	200	200	200
.200	Staff Welfare	100	100	100	100
21210	Social Contributions	250	300	300	300
.001		250	300		

					Rs 000
Item No.	Details	2023/24 Estimates	2024/25 Estimates	2025/26 Planned	2026/27 Planned
22	Goods and Services	1,800	1,600	1,600	1,600
22010	Cost of Utilities	350	300	300	300
22040	Office Equipment and Furniture	200	100	100	100
22050	Office Expenses	100	100	100	100
22060	Maintenance	195	195	195	195
22100	Publications and Stationery	205	205	205	205
22120	Fees	300	250	250	250
22170	Travelling within the Republic	200	200	200	200
22900	Other Goods and Services	250	250	250	250
.001	Uniforms	50	50	50	50
.955	Gender Mainstreaming	200	200	200	200
	TOTAL	36,500	35,000	38,000	39,000

Sub-Head 21-102: Promotion of Arts and Culture

Recurrent Expenditure 293,000 311,000 314,000 313,000 115,000 21 109,000 113,000 **Compensation of Employees** 96,700 21110 Personal Emoluments 87,000 98,000 102,000 104,000 .001 **Basic Salary** 73,700 79,100 82,800 84,600 .002 9,200 9,200 Salary Compensation 3,800 9,200 .004 Allowances 1,500 1,500 1,500 1,500 Cash in lieu of Leave 1,700 1,700 1,700 .006 1,700 End-of-year Bonus .009 6,300 6,500 6,800 7,000 21111 8,400 9,400 9,400 Other Staff Costs 9,400 Travelling and Transport 8,000 9,000 9,000 9,000 .002 .100 Overtime 400 400 400 400 21210 Social Contributions 1,300 1,600 1,600 1,600 Contribution to the National Savings Fund .001 1.300 1,600 1,600 1,600 67,000 53,400 22 **Goods and Services** 52,400 49,400 22010 2,700 2,700 2,700 2,700 Cost of Utilities 22020 Fuel and Oil 1,000 1,000 1,000 1,000 22030 Rent 28,000 16,400 16,400 16,400 22040 Office Equipment and Furniture 150 150 150 150 22050 Office Expenses 575 575 575 575 22060 Maintenance 1,850 2,700 2,700 2,700 22070 1,200 **Cleaning Services** 1,200 1,200 1,200 2,900 22090 Security 2,850 2,900 2,900 22100 Publications and Stationery 2,725 3,175 3,175 3,175 22120 Fees 2,150 3,100 3,100 1,100 of which 1,000 1,000 (a) Masterplan for Cultural Heritage District 500 1,000 1,000 (b) Restructuring Plan for Mauritius Society of Authors 22130 7,500 1,000 Studies and Surveys 2,000 (a) Strategic Plan for the Arts and Creative Sector 1,000 500 500 (b) Development of Cultural Indicators 6,500 1.500 500

Rs 000

D 000

		2023/24	2024/25	2025/26	2026/27
Item No.	Details	Estimates	Estimates	Planned	Planned
22900	Other Goods and Services	16,300	17,500	17,500	17,500
	of which				
.018	Hiring of Services for Events	2,800	3,200	3,200	3,200
.038	Expenses icw Cultural Exchanges	2,000	2,400	2,400	2,400
.924	Festival Mauricien	3,000	3,500	3,500	3,500
.966	Expenses icw Centre de Lecture Publique et d'Animation Culturelle (CELPAC)	5,200	5,600	5,600	5,600
26	Grants	115,700	130,000	130,000	130,000
26313	Extra-Budgetary Units				
.009	Conservatoire de Musique François Mitterrand Trust Fund	13,500	15,000	15,000	15,000
.031	Malcolm De Chazal Trust Fund	1,350	1,500	1,500	1,500
.033	Mauritius Council of Registered Librarians	350	350	350	350
.036	Mauritius Film Development Corporation	24,000	25,700	25,700	25,700
.044	Mauritius Society of Authors	5,000	5,300	5,300	5,300
.052	National Art Gallery	10,400	11,000	11,000	11,000
.072	President's Fund for Creative Writing	1,050	1,100	1,100	1,100
.074	Professor Basdeo Bissoondoyal Trust Fund	1,050	1,100	1,100	1,100
.078	Ramayana Centre	1,050	1,100	1,100	1,100
.100	Islamic Cultural Centre for Hadjj Organisation	2,500	2,800	2,800	2,800
.101	Nelson Mandela Centre for African Culture Trust Fund	14,600	15,500	15,500	15,500
.102	Islamic Cultural Centre Trust Fund	7,500	8,100	8,100	8,100
.103	Mauritius Marathi Cultural Centre Trust	4,100	4,600	4,600	4,600
.104	Mauritius Telugu Cultural Centre Trust	4,100	4,600	4,600	4,600
.105	Mauritius Tamil Cultural Centre Trust	4,100	4,600	4,600	4,600
.106	Mauritian Cultural Centre Trust	50	50	50	50
.116	Speaking Unions	19,000	20,600	20,600	20,600
.163	Professional in the Arts Council	2,000	7,000	7,000	7,000
28	Other Expense	13,600	18,600	18,600	18,600
28211	Transfers to Non-Profit Institutions				
.026	Socio-Cultural Organisations	1,600	6,600	6,600	6,600
28212	Transfers to Households				
.014	Financial Assistance to Artists	12,000	12,000	12,000	12,000
	(a) Scheme for Concerts	1,500	1,500	1,500	1,500
	(b) Scheme for Development of Performance Arts Groups	1,000	1,000	1,000	1,000
	(c) International Development Grant Scheme for Performing Artists	1,000	1,000	1,000	1,000
	(d) Scheme for Rental of Hall for Drama	500	500	500	500
	(e) Artist Incubator Scheme	5,000	5,000	5,000	5,000
	(f) Scheme for International Award	1,000	1,000	1,000	1,000
	(g) Scheme for International Competition Participation	1,000	1,000	1,000	1,000
	(h) Other support to Artists	1,000	1,000	1,000	1,000

f(1): Provision made in respect of 12 Speaking Unions, namely Arabic, Bhojpuri, Chinese, Creole, English, French, Hindi, Marathi, Sanskrit, Tamil, Telugu and Urdu

						Rs 000
Item No.	Details		2023/24 Estimates	2024/25 Estimates	2025/26 Planned	2026/27 Planned
Capital	Expenditure		34,000	41,000	40,000	14,000
26	Grants	Project Value	5,000	6,000	5,000	
26323	Extra-Budgetary Units	Rs 000				
.009	Conservatoire De Musique Francois Mitterand Trust Fund - (Acquisition of Musical Instruments)		-	5,000	5,000	-
.036	Corporation		5,000	-	-	-
.101	Nelson Mandela Centre for African Culture Trust Fund		-	1,000	-	-
31	Acquisition of Non-Financial		29,000	35,000	35,000	14,000
31112	Assets		,	,	,	,
.038	Non-Residential Buildings Setting up of Galerie d'Arts		500	500		
.038	Nationale (Project Preparation)		300	300	-	-
	Centre	57,000	20,000	20,000	25,000	10,000
.060	Construction of Cultural Centres		-	5,000	-	-
	(Project Preparation)					
.417	Complex/Buildings		2,300	1,500	3,100	1,600
	(a) Centre de Lecture Publique et d'Animation Culturelle (CELPAC)		1,000	1,000	1,500	-
	(b) Centre de Formation Artistique		1,300	500	1,600	1,600
.420	Upgrading of Theatres		2,000	6,000	4,000	2,000
31122	Other Machinery and Equipment					
.799	Equipment		-	300	-	-
.802			200	-	-	-
.999	Acquisition of Other Machinery and Equipment of which		4,000	1,700	2,900	400
	(a) Equipment for Theatres		2,000	1,700	2,900	400
	(b) Equipment for Centre de Formation Artistique		1,000	-,	_,,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,,	-
	TOTAL		327,000	352,000	354,000	327,000

2023/24

2024/25

2025/26

Rs 000

2026/27

Sub-Head 21-103: Preservation and Promotion of Heritage
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Details

Item No.

21

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.011

.073

Mauritius Archives Publication Fund

Classified Museums

Estimates Estimates Planned Planned **Recurrent Expenditure** 183.000 175.000 162.500 176.000 **Compensation of Employees** 20,500 22,000 24,000 25,000 19,900 22,900 21110 18,400 21,900 Personal Emoluments .001 **Basic Salary** 15,400 15,600 17.500 18,400 .002 Salary Compensation 715 1,750 1,750 1,750 .004 Allowances 500 500 500 500 Cash in Lieu of Leave 500 700 700 700 .006 End-of-year Bonus .009 1,285 1,350 1,450 1,550 21111 Other Staff Costs 1,850 1.800 1.800 1.800 .002 Travelling and Transport 1,800 1,750 1,750 1,750 .100 Overtime 50 50 50 50 21210 300 300 300 Social Contributions 250 .001 Contribution to the National Savings Fund 250 300 300 300 **Goods and Services** 18,000 8,700 8,000 8,000 22010 Cost of Utilities 750 675 675 675 22020 Fuel and Oil 50 50 50 50 22030 5,400 5,200 5,200 Rent 5,200 22040 Office Equipment and Furniture 200 100 100 100 22050 Office Expenses 160 120 120 120 22060 300 300 300 300 Maintenance 22070 Cleaning Services 250 200 200 200 22090 Security 750 750 750 750 22100 Publications and Stationery 290 285 285 285 22120 200 150 150 150 Fees 22900 Other Goods and Services 350 10,170 170 170 of which (a) Conference on UNESCO Routes of Enslaved 5,000 Peoples (b) Conference on Indentured Labour Route 5,000 Project Grants 132,300 142.000 142,000 142,000 26210 Contribution to International Organisations 800 800 800 800 26313 Extra-Budgetary Units 39,500 42,500 42,500 42,500 .001 Aapravasi Ghat Trust Fund 14,500 14,500 13,300 14,500 .030 Le Morne Heritage Trust Fund 29,500 31,000 31,000 31,000 .039 Mauritius Museums Council 19,700 22,500 22,500 22,500 .059 National Heritage Fund .062 National Library 29,500 30,700 30,700 30,700 1,000 1,000 1,000 Other Expense 1,000 28211 Transfers to Non-Profit Institutions

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990

Item No.	Details		2023/24 Estimates	2024/25 Estimates	2025/26 Planned	Rs 000 2026/27 Planned
Capital	Expenditure		129,000	110,000	233,000	275,000
26	Grants	Project Value	10,000	10,000	31,000	21,000
26323	Extra-Budgetary Units	Rs 000				
.030	Le Morne Heritage Trust Fund					
	Upgrading of Trou Chenilles Trail		-	5,000	24,000	19,000
.039	Mauritius Museums Council		10,000	5,000	7,000	2,000
	(a) Renovation of National History Museum, Mahebourg (Project Preparation)		2,000	1,000	2,500	1,000
	(b) Rehabilitation of SSR Memorial Centre for Culture, Port Louis		8,000	4,000	4,500	1,000
31	Acquisition of Non-Financial		119,000	100,000	202,000	254,000
	Assets					
31112	Non-Residential Buildings					
.101	Construction of New Building for the National Archives and National Library	621,000	90,000	90,000	200,000	254,000
.417	Upgrading of Cultural Complex/ Buildings -Restoration and Conservation		1,000	-	-	-
31113	Other Structures					
.005			15,000	-	-	-
31122	Other Machinery & Equipment					
.802			200	500	-	-
.999	and Equipment		500	-	-	-
31132	Intangible Fixed Assets					
.401	Digitisation of Archives		12,000	9,000	1,700	-
31133	Furniture, Fixtures and Fittings		300	500	300	-
	TOTAL		291,500	293,000	408,000	451,000

HUMAN RESOURCES

SN	Position Titles	Fun	Funded	
211	Position Titles	2023/24	2024/25	
Vote 21-	1: Ministry of Arts and Cultural Heritage	328	355	
Sub-Hea	d 21-101: General	40	43	
1	Minister	1	1	
2	Permanent Secretary	1	1	
3	Deputy Permanent Secretary	2	2	
4	Manager, Financial Operations	1	1	
5	Assistant Manager, Financial Operations	1	1	
6	Principal Financial Operations Officer	2	2	
7	Financial Operations Officer/Senior Financial Operations Officer	1	-	
8	Assistant Financial Operations Officer	3	3	
9	Manager (Procurement and Supply)	1	1	
10	Assistant Manager (Procurement and Supply)	1	1	
11	Principal Procurement and Supply Officer	2	2	
12	Assistant Procurement and Supply Officer	6	6	
13	Assistant Manager, Internal Control	1	1	
14	Internal Control Officer/Senior Internal Control Officer	1	1	
15	Manager, Human Resources	1	1	
16	Assistant Manager, Human Resources	1	1	
17	Senior Human Resource Executive	1	1	
18	Human Resource Executive	2	2	
19	Office Management Executive	1	1	
20	Confidential Secretary	4	4	
21	Word Processing Operator	4	4	
22	Office Auxiliary/Senior Office Auxiliary	2	6	
23	Driver	-	-	
Sub-Hea	d 21-102: Promotion of Arts and Culture	239	258	
1	Director of Culture	1	1	
2	Deputy Director of Culture	1	1	
3	Principal Culture Officer	4	4	
4	Senior Culture Officer	4	4	
5	Culture Officer	11	11	
6	Assistant Permanent Secretary	5	5	
7	Chief Arts Officer	1	1	
8	Principal Arts Officer	2	2	
9	Senior Arts Officer	4	4	
10	Arts Officer	18	18	
11	Coordinator, CELPAC	1	1	
12	Assistant Coordinator, CELPAC	1	1	
13	Library and Animation Officer/Senior Library and Animation Officer	15	4	
14	Secretary, Film Classification Board	1	1	
15	Assistant Secretary, Film Classification Board	1	1	
16	Senior Projectionist	1	1	
17	Projectionist	1	1	

CDI		Funded		
SN	Position Titles	2023/24	2024/25	
18	Office Management Executive	1	1	
19	Office Management Assistant	17	17	
20	Office Supervisor	1	1	
21	Management Support Officer	38	68	
22	Confidential Secretary	2	2	
23	Senior Word Processing Operator	1	1	
24	Word Processing Operator	8	8	
25	Word Processing Operator (Oriental Language)	1	1	
26	Theatre Manager	1	1	
27	Theatre Superintendent	1	1	
28	Public Address Operator (Personal)	2	2	
29	Senior Technician (Light/Sound) (on roster - day and night)	1	1	
30	Technician (Light/Sound) (on roster - day and night)	8	8	
31	Receptionist/Telephone Operator	2	2	
32	Driver (Heavy vehicles above 5 tonnes) (on roster - day and night)	2	2	
33	Driver (on roster - day and night)	12	12	
34	Carpenter	3	3	
35	Electrician	2	2	
36	Head Office Auxiliary	2	2	
37	Office Auxiliary/Senior Office Auxiliary	17	17	
38	Attendant/Senior Attendant (Arts and Culture)	21	21	
39	Gardener/Nursery Attendant	2	2	
40	Stores Attendant	2	2	
41	Handy Worker	6	6	
42	General Worker	14	14	
Sub-Hea	d 21-103: Preservation and Promotion of Heritage	49	54	
1	Director, National Archives	-	-	
2	Deputy Director, National Archives	1	1	
3	Chief Archives Officer	1	1	
4	Principal Archives Officer	1	1	
5	Senior Archives Officer (Personal)	1	-	
6	Archives Officer/Senior Archives Officer	12	12	
7	Archivist	1	1	
8	Conservator	1	1	
9	Conservation Assistant	2	2	
10	Record Manager	1	1	
11	Principal Financial Operations Officer	1	1	
12	Financial Operations Officer/Senior Financial Operations Officer	-	1	
13	Human Resource Executive	1	1	
14	Office Management Executive	1	1	
15	Office Management Assistant	1	1	
16	Management Support Officer	3	8	
17	Confidential Secretary	1	1	
18	Word Processing Operator	1	1	
19	Audio-Visual Technician (Operations)	1	1	

SN	Desition Titles	Fun	Funded	
311	Position Titles	2023/24	2024/25	
20	Print Finishing/Book Binding Operator (on roster)	5	5	
21	Reprographic Operator (Archives)	3	3	
22	Receptionist/Telephone Operator	1	1	
23	Head Office Auxiliary	1	1	
24	Office Auxiliary/Senior Office Auxiliary	4	4	
25	Driver	1	1	
26	Handy Worker	1	1	
27	General Worker	2	2	
	TOTAL	328	355	